



# WEB-TO-PRINT ORDERING WEBSITE

- What Is It?
- What Can I Do With It?
- Why is it Valuable?

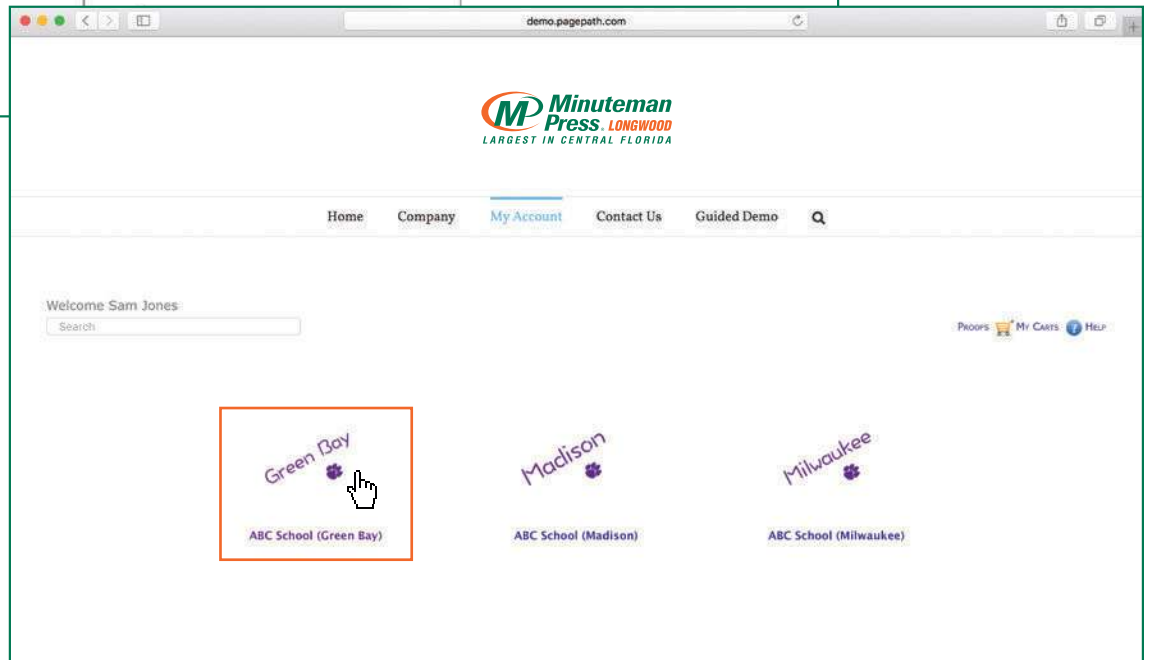
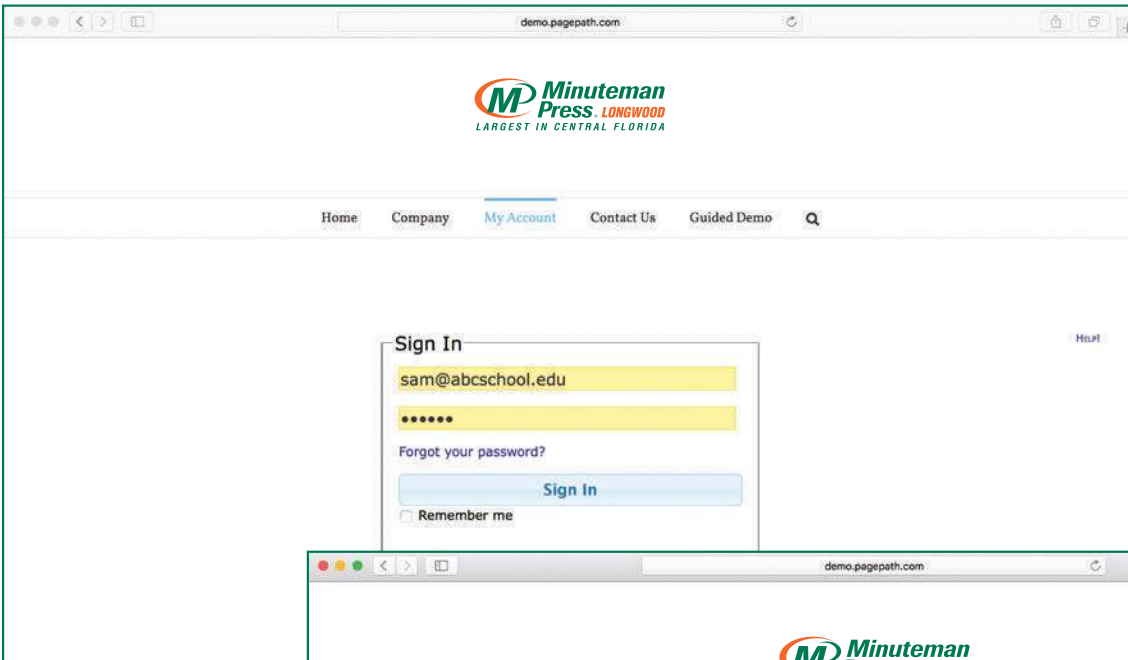


*Prepared for:*



*A customizable web-to-print solution from  
Minuteman Press Longwood that can  
help your organization save time and money.*

# Log In and Choose Your Item



## FEATURES:

- ◆ Set Group Level Viewing Permissions
- ◆ Approval Process Ordering
- ◆ Single Sign-On (SSO) Options

## BENEFITS:

- ◆ Automated Account Creation
- ◆ Authorized Controls
- ◆ Access From Your Company's Intranet Without Needing an Additional Login

# Customize & Proof Your Item



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LARGEST IN CENTRAL FLORIDA

Home Company **My Account** Contact Us Guided Demo

Welcome Sam Jones

Order > ABC School (Green Bay) > Stationary(Green Bay) > Business Cards(Green Bay) > ABC School Business Card (Images)

**Secure Shopping Site.** This page uses SSL (https) data encryption for your privacy.

Upload Your Image

Upload/Edit or My Files

Select Your Image

Sam Jones Preview

Name \*  
Sam Jones

Title  
CFO

Address  
200 W. South Street

City  
Plano

State  
IL

Zip Code  
90210

Office Number  
849.849.8499 x999

Direct Number  
789.789.7899

Fax  
345.345.3455

Email  
sam@abcschool.edu

Web Address  
www.ABCSchool.edu

Tw Cen MT 9 Purple

ABC School

Sam Jones  
CFO  
849.849.8499 x999 Office  
789.789.7899 Direct  
345.345.3455 Fax  
200 W. South Street Plano, IL 90210  
sam@abcschool.edu  
Web: www.ABCSchool.edu

Page 1

Refresh View PDF Proof

Date Due  
12/12/2019

Quantity  
\$500 - \$25

Notes

Total  
\$25.00

**Proof/Order Confirmation:**  
 I am confirming I have reviewed my proof for accuracy and it is **ready for printing** or I have included notes with additional details.

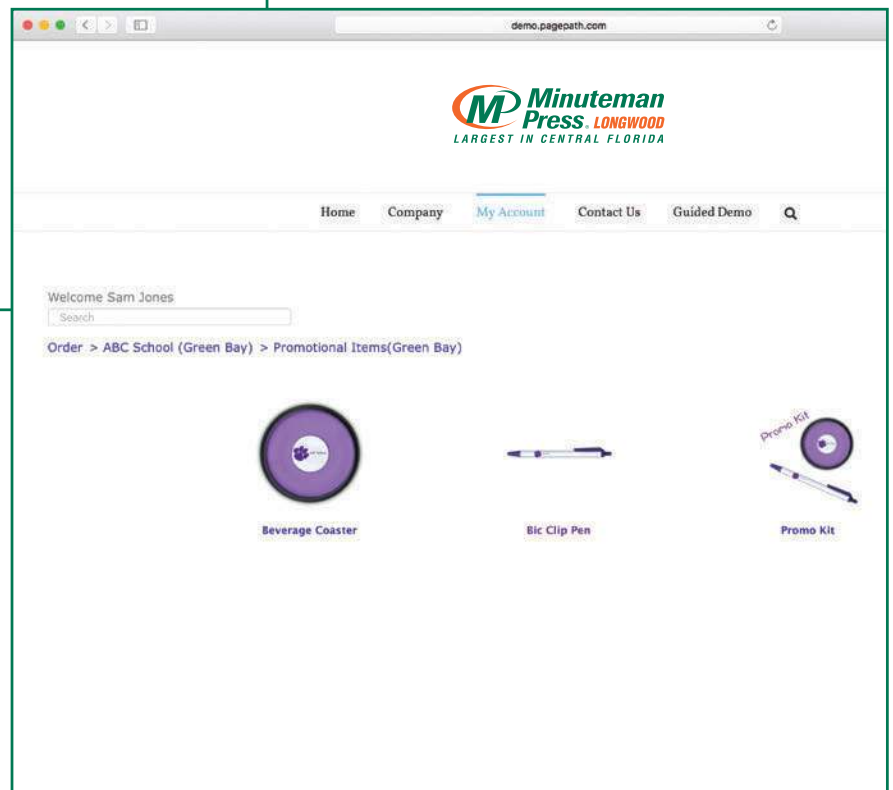
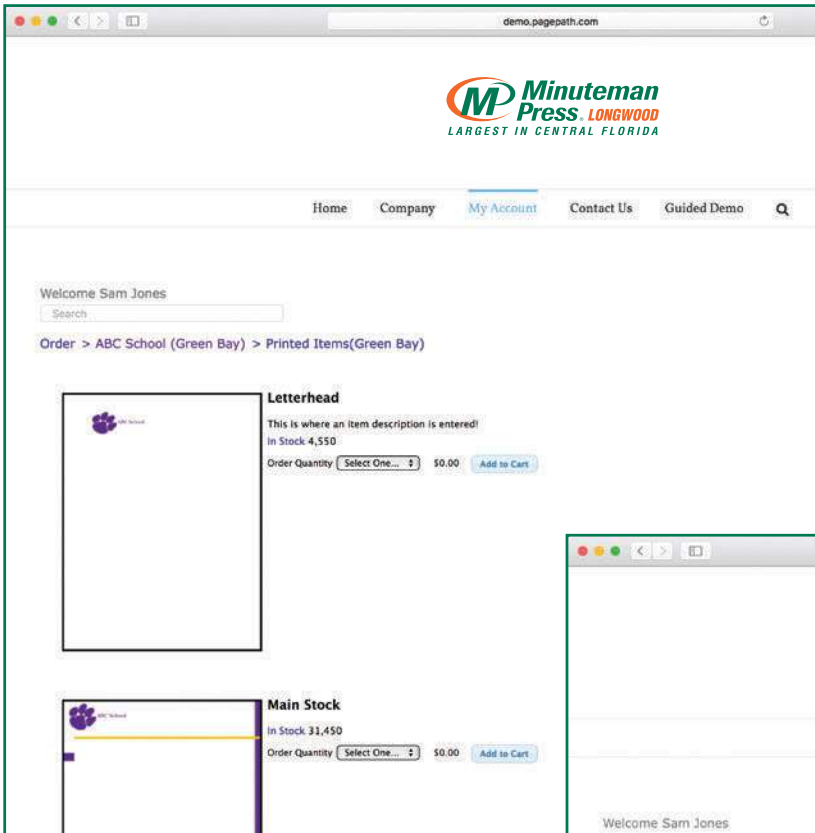
Add to Cart

## FEATURES

- ◆ Maintain Branding Consistency & Standards
- ◆ Autofill Info from Profile for Fast Ordering
- ◆ Image & QR Support
- ◆ Live Soft Proofing

## BENEFITS:

- ◆ Individual order capability
- ◆ Location-based common material
- ◆ Reduced time proof process



## FEATURES:

- ◆ Fast, Menu Style Ordering
- ◆ Realtime Inventory Availability

## BENEFITS:

- ◆ Realtime Access to Common Inventory
- ◆ Thumbnail Images to Confirm Correct Item Ordered

# Shopping Cart & Checkout Experience



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Welcome Sam Jones

PROOFS My CARTS HELP

Saved Carts > **Cart #548284**

Files/Proofs Logs

**Sam Jones's Cart (548284) - Jun 6 2017 8:27AM**

Last Updated On 6/6/2017 8:29:00 AM. Auto Delete On 6/13/2017 8:29:00 AM.

**Your Order Is Not Complete Until You Check Out**

Search:

Item	Files	Proof	Project Name	Quantity	Price
N/A Bic Clip Pen [846136]	0			100	\$40.00
N/A ABC School Business Card (Images) [846135]	1	Proof Accepted	Sam Jones	500	\$25.00

**Subtotal: \$65.00**

Check Out

Showing 1 to 2 of 2 entries

## FEATURES

- ◆ Start Multiple Shopping Carts
- ◆ Multiple Payment Methods
- ◆ Automated Shipping Calculated

## BENEFITS:

- ◆ 24x7x365 Ordering

# Job Status and Reordering Platform



## Search and View Order History

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Home Company My Account Contact Us Guided Demo

Welcome Sam Jones

Search or Job #

Mine 1.5 months Create Date Go Search Tools

Select all jobs on this page 3 Items Refresh

Job 5490372  
Sam Jones's Cart (546061) - May 31 2017 8:40AM  
N/A/N/A  
N// Bic Clip Pen Total: \$23.00 QUANTITY: 50  
N// Main Stock Total: \$60.00 QUANTITY: 500  
N// Letterhead Total: \$40.00 QUANTITY: 250

Job 5472424  
Sam Jones's Cart (537056) - May 10 2017 2:58PM  
N// ABC School Business Card (VDP) (Sam Smith) Total: \$69.00

Job 5466778  
Sam Jones's Cart (533308) - May 9 2017 1:44PM  
N// ABC School Business Card (Images) (Sam Jones) Total: \$34.00

Select all jobs on this page 3 Items

For all check marked jobs, I'd like to...

» Set Favorite » Clear Favorite

Additional Tools

- Job Report...
- Reports

## Realttime Online Reports

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Home Company My Account Contact Us Guided Demo

Back to Jobs/Carts

Jobs Report 3/12/2018 - 4/26/2018

Submit Date	ID	Company Name	Project Description	Status	Order Form
3/12/2018 11:24:33 AM	379420	ABC School	Sam Jones's Cart (717467) - Mar 12 2018 11:21AM (CDT)	Shipped	ABC School Business Ca
3/13/2018 2:38:03 PM	379880	ABC School	Sam Jones's Cart (720654) - Mar 13 2018 2:31PM (CDT)	Ready for Pickup	ABC School Business Ca
3/19/2018 10:09:06 AM	380209	ABC School	Guest Cart (722117) - Mar 19 2018 10:07AM (CDT)		Business Cards - STOREFRONT -
3/21/2018 2:00:32 PM	380567	ABC School			Send us a file
3/28/2018 11:03:25 AM	381225	ABC School	Sam Jones's Cart (727282) - Mar 28 2018 10:05AM (CDT)	Shipped	ABC School Business Ca
3/28/2018 9:39:46 PM	381302	ABC School	Sam Jones's Cart (727294) - Mar 28 2018 11:08AM (CDT)	JOB LOCKED - in production, no changes.	ABC School Business Ca
3/29/2018 7:38:18 AM	381316	ABC School	Sam Jones's Cart (727298) - Mar 29 2018 7:26AM (CDT)	JOB LOCKED - in production, no changes.	ABC School Business Ca
3/29/2018 8:14:11 AM	381376	ABC School	Sam Jones's Cart (727807) - Mar 29 2018 8:12AM (CDT)	JOB LOCKED - in production, no changes.	ABC School Business Ca
3/29/2018 8:16:40 AM	381380	ABC School	Sam Jones's Cart (727812) - Mar 29 2018 8:15AM (CDT)	JOB LOCKED - in production, no changes.	ABC School Business Ca
4/12/2018 9:09:47 AM	382990	ABC School	Sam Jones's Cart (729878) - Apr 12 2018 9:08AM (CDT)		ABC School Business Ca, ABC School Promo Items
4/16/2018 12:30:57 PM	383424	ABC School	Sam Jones's Cart (737897) - Apr 16 2018 9:14AM (CDT)		ABC School Business Ca, ABC School Letterhead/ABC School Letterhead/ABC School Letterhead
4/20/2018 10:07:52 AM	383918	ABC School	Sam Jones's Cart (739690) - Apr 16 2018 12:32PM (CDT)		ABC School Business Ca, ABC School Letterhead/Postcards
4/20/2018 11:23:00 AM	383941	ABC School	Sam Jones's Cart (742748) - Apr 20 2018 10:13AM (CDT)	Ready to Ship	ABC School Business Ca
4/23/2018 1:38:24 PM	384150	ABC School	Sam Jones's Cart (743889) - Apr 23 2018 1:34PM (CDT)		ABC School Business Ca
4/23/2018 1:44:38 PM	384153	ABC School	Sam Jones's Cart (743903) - Apr 23 2018 1:41PM (CDT)		ABC School Promo Items, Posters & Banners, ABC School Letterhead/ABC School Letterhead
4/24/2018 10:08:51 AM	384202	ABC School	Sam Jones's Cart (744440) - Apr 24 2018 10:05AM (CDT)		ABC School Business Ca
4/24/2018 12:13:44 PM	384289	ABC School	Sam Jones's Cart (744600) - Apr 24 2018 12:09PM (CDT)		ABC School Business Ca

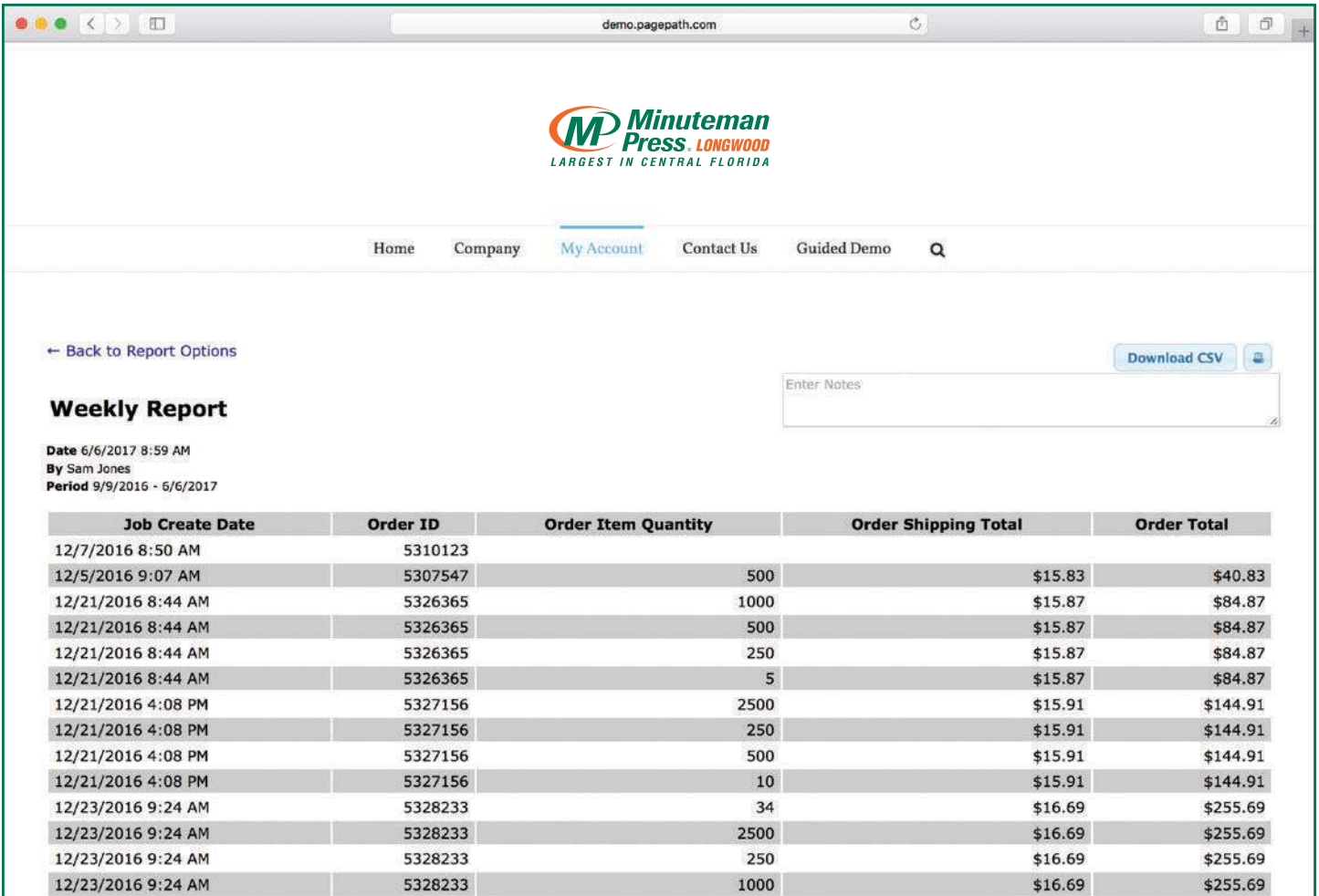
Close

## FEATURES:

- ◆ Search Order History
- ◆ Place Re-Orders
- ◆ Monitor Job Status

## BENEFITS:

- ◆ Realttime Online Reports, on Demand



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← Back to Report Options Download CSV

Enter Notes

**Weekly Report**

Date 6/6/2017 8:59 AM  
By Sam Jones  
Period 9/9/2016 - 6/6/2017

Job Create Date	Order ID	Order Item Quantity	Order Shipping Total	Order Total
12/7/2016 8:50 AM	5310123			
12/5/2016 9:07 AM	5307547	500	\$15.83	\$40.83
12/21/2016 8:44 AM	5326365	1000	\$15.87	\$84.87
12/21/2016 8:44 AM	5326365	500	\$15.87	\$84.87
12/21/2016 8:44 AM	5326365	250	\$15.87	\$84.87
12/21/2016 8:44 AM	5326365	5	\$15.87	\$84.87
12/21/2016 4:08 PM	5327156	2500	\$15.91	\$144.91
12/21/2016 4:08 PM	5327156	250	\$15.91	\$144.91
12/21/2016 4:08 PM	5327156	500	\$15.91	\$144.91
12/21/2016 4:08 PM	5327156	10	\$15.91	\$144.91
12/23/2016 9:24 AM	5328233	34	\$16.69	\$255.69
12/23/2016 9:24 AM	5328233	2500	\$16.69	\$255.69
12/23/2016 9:24 AM	5328233	250	\$16.69	\$255.69
12/23/2016 9:24 AM	5328233	1000	\$16.69	\$255.69

## FEATURES

- ◆ Custom Report Templates
- ◆ Spreadsheet Exports

### *Email Notifications of Job Status*

- ◆ Status Change Email Notifications
- ◆ Tracking Numbers Notifications

## BENEFITS:

- ◆ Ability to view Order History on a Line Item Basis within a Date Range.
- ◆ Export Your Report Data as a CSV File





# YOUR BRANDING EXPERTS

## SATISFACTION GUARANTEED

*Multi-channel Marketing • Branded Promotional Items  
Signs, Banners, and Trade Show Displays*

*Corporate Branding • Creative Review • Graphic Design*

*Offset & Digital Printing • Variable Data Printing  
Artisan Print Finishing • Personal Online Ordering  
Forms • Checks • Booklets & Magazines*

*EDDM • Direct Mail • Shipping • Fulfillment*



## PRINT PROMOTE LOCAL

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